



Anglo-Chinese School (Junior)
A Methodist Institution (Founded 1886)

30 December 2023

Dear Parents/ Guardians,

On behalf of the staff at ACS (Junior), I bring you greetings of the Christmas season as we celebrate God's greatest gift to us. I hope you had a wonderful year-end break with your children and are looking forward to a new year that is filled with hope and abundant blessings.

My staff and I are excited to welcome our **Primary 1** boys on **2 January** and all our **Primary 2 to 6** boys back to school on **3 January**.

Theme for 2024: Crafted for Goodness

1. We have chosen **Crafted for Goodness** as our school theme for 2024. The theme verse is taken from **Isaiah 64:8 (NIV)** ***"Yet you, Lord, are our Father. We are the clay, you are the potter; we are all the work of your hand."*** This verse reminds us to give thanks for God's presence in our lives and to allow ourselves to be shaped for His purpose as we journey with Him.
2. When we encounter obstacles or face new challenges in our lives, we are reminded to be patient and trust in God's wise design as He makes us more like Christ. Just as the potter forms vessels for various uses out of clay, our Heavenly Father is faithfully at work in us, moulding and refining us so that we may bear the fruit of goodness and fulfil His glorious purposes for us. And just as clay is most usable when it is malleable, may our hearts stay willing and yielded, receptive to His transforming works.

Staff Matters

3. The school warmly welcomes the following staff:
 - a. Mr Alvin Soh Chee Yong (Lead Teacher/English Language)
 - b. Mdm Goh Qiumei (Head of Department/Physical Education, Co-curricular Activity & Aesthetics)
 - c. Mr Goh Zhiwei, Adrian (Operations Manager)

The school bids farewell to the following staff. We extend our heartfelt appreciation to all of them for their dedicated service and wish them all the very best as they embark on a new chapter in their life journey.

- a. Mr Kanapa Sathis Kumar (Yead Head/Upper Primary)
- b. Miss Chong Bao Yue (Teacher)
- c. Mr Huang Wenshan Eric (Teacher)
- d. Mdm Nur Hidayah Bte Abdul Aziz (Teacher)
- e. Mdm Gayathree Vellasamy (Teacher)
- f. Ms Pauline Chua (Teacher)
- g. Mdm Law Siew Kim (Corporate Support Officer)

We also want to congratulate the following staff on their appointment to new positions.

- a. Miss Lee May Po is redesignated as Year Head/Upper Primary
- b. Mdm Ng Xinyi is appointed as School Staff Developer

- c. Mdm Lam Yuk Wing is appointed as Level Head/Chinese Language (Internal)
- d. Miss Rubinder Kaur d/o Harbajan is appointed as Level Head/English Language (Internal)

Thanksgiving

- 4. We give praise and thanks to God for his divine guidance and continued blessings on ACS(J). Our 2023 Primary 6 cohort has been commendable in their pursuit of excellence, both in the academic and non-academic domains, demonstrating resilience in and commitment to their learning throughout the year.
- 5. We rejoice with the Class of 2023 for having done well and sustained the good performance of their seniors in 2022. 99.3% of our boys will progress to secondary school, with more than 90% qualifying for Posting Group 3. We thank God for His grace and give Him all glory for the strong foundation that has been laid and the wonderful friendships that our boys have forged at ACS(J).

School Hours 2024

- 6. School Arrival
Punctuality is about discipline and a mark of respect. As a school, we inculcate this habit of being punctual every morning so that our boys are better prepared for a day of learning in school. Please ensure that your son gets sufficient sleep every night and reaches school before 7.30am. Students are expected to be at their respective reporting venues by 7.30am every morning.
- 7. School Dismissal
All students will be dismissed according to the staggered dismissal timings below. Primary 1 students will be guided to familiarise them with the staggered dismissal arrangements.

Time	Group
1.30pm	<u>Leaving by School Bus</u>
1.40pm	<u>Leaving on Foot</u> <ul style="list-style-type: none"> • Meeting parents/siblings in the foyer; or • Walking or taking public transport home; or • Walking out of school to meet parents; or • Walking to the location where parents' cars are parked (e.g. Newton carpark, 10 Winstedt Road carpark).
	<u>Leaving by Car/ for SCC</u> <ul style="list-style-type: none"> • Picked up by car at foyer (Gate 1 will open at 1.40pm) • Picked up by car at external lay-by (Cones will be removed at 1.40pm) • Proceed to ACS(J) SCC or External SCC

- 8. Recess and Snack Break
The staggered recess and snack break times are as follows:

Level	Recess	Snack Break
Primary 1	9.00am to 9.30am	11.30am
Primary 2	9.30am to 10.00am	12.00pm
Primary 3 and 4	10.00am to 10.30am	12.00pm
Primary 5 and 6	10.30am to 11.00am	8.30am

A 10-minute snack break is given to our boys daily during curriculum hours to sustain them until school dismissal. We seek your cooperation to pack only healthy snacks (dry food items or fruits) for your son and encourage him to take responsibility to clean up after eating. This includes his desk and its surrounding area.

9. Attire

All students will wear their formal **school uniform from Monday to Thursday**. The formal uniform comprises a white short-sleeved shirt (complete with the name tag) and a pair of navy blue school shorts. This uniform is to be worn with white shoes and socks. If track shoes are worn, they should be predominantly white.

Students may wear their corporate T-shirt on **Friday**. The corporate T-shirt is to be worn with a pair of black corporate shorts or navy blue school shorts. CCA attire can only be worn during CCA sessions.

Students may refer to their Student's Companion or view our school rules on the school website (<https://www.acsj.moe.edu.sg/rules/>) for more information about the different student attire. Information on ordering school uniforms and corporate T-shirts can be found at <https://www.acsj.moe.edu.sg/our-school/vendors/>.

10. Discipline

Please be reminded that **no adult/parent is to engage directly with any student on issues related to discipline and behaviour**. Any matters of concern are to be brought to the attention of our staff for review and resolution. For the safety of our boys, no student is allowed to leave the school premises during their lunch break unless he is accompanied by his parents/guardians.

11. Road Safety

Student safety is a priority of the school. The safety of students using roads leading to and from the school is the responsibility of all. We need motorists to play their part by slowing down as they approach the vicinity of the school, and parents to reinforce the importance of road safety to their sons.

Students walking to the school are to use the appropriate traffic lights and zebra crossings, and to enter the school via **Gate 3A or 3C**. They are not allowed to walk across the Parade Square as vehicles will be moving in and out of the school.

During peak traffic periods such as arrival and dismissal times, students arriving to school by car are to alight at the **lay-by along Winstedt Road or the drop-off zone in the school compound** in front of the foyer. Our staff and security guards will be deployed to facilitate the flow of traffic and enforce road safety behaviour. We seek your support to cooperate with them.

Please use public carparks at Newton Food Centre Carpark or 10 Winstedt Road as parking is not available within the school premises during reporting and dismissal time for students. Please refrain from parking inside the estate at 50 Monk's Hill Road as it is reserved for residents only. Unauthorised parked vehicles will be towed away by the estate management. Motorists should also not park their vehicles along Monk's Hill Road, Winstedt Road and Clemenceau Avenue North as this will cause obstruction to the flow of traffic and inconvenience to the residents nearby. LTA Enforcement Officers had been contacted by irate residents in the past and summons were issued.

12. School Security

For the safety of our students, the school has a Security Pass System to monitor and manage the movement of visitors on our school premises. Parents/Caregivers have to display their security passes at all times when they are in the school. To apply for the Security Pass, please obtain an application form from the General Office. Each Security Pass application will only allow up to two family members/caregivers to be registered.

Do note that the teaching blocks as well as the corridors linking them are strictly out of bounds to all visitors (including parents and caregivers). Visitors are to remain in the foyer when they

drop off or pick up the students from school. Parents/Guardians will be allowed to enter the school and meet their sons at the foyer at dismissal time.

13. Safe Management Measures (SMMs)

Although Safe Management Measures (SMMs) in schools have been eased, we seek your support and understanding to continue to be socially responsible to reduce the risk of COVID-19 transmission in school. Students who are unwell or have a positive ART result should not report to school.

All students must bring their Oral Digital Thermometer (ODT) to school for temperature-taking when necessary and before they are admitted to the sick bay. Primary 1 students will be given the ODT by their Form Teachers on the first day of school. Temperature-taking exercise will be conducted twice a year. The first exercise will take place on **Wednesday, 10 January**.

14. Student's Companion

The Student's Companion will be distributed to **all students** on **4 and 5 January**. Your son is encouraged to write details of his homework in it. You may also wish to use it to communicate with your son's teachers.

15. School Calendar

Please find the **School Calendar for Semester 1 2024** at the end of this letter. The information is also available on the **School Website**.

Orientation Programme (Primary 1 to 6)

16. As our students start a new academic year, they will be engaged in a series of orientation activities during the first week of school. The key learning experiences will focus on character building, class bonding, team building and developing school spirit.

17. On the first day of school, they are to bring their **pencil case, colour pencils, a story book and a water bottle**. No school textbooks and activity books are required. The respective Form and Subject Teachers will advise our boys on when they should bring their books. Please ensure that your child's personal belongings are clearly labelled.

Information for Parents of Primary 1 Students

18. Details of the orientation programme for **Primary 1 students** on **2 and 3 January** are as follows:

Primary 1 (Tuesday, 2 January 2024)	
7.00am to 7.30am	<i>On Arrival</i> <ul style="list-style-type: none">• Parents are allowed to come into the School Foyer with their Primary 1 son.• Students will be directed to their respective Primary 1 classrooms by teachers and student leaders.• Parents will proceed to the Performing Arts Hall (PAH) for engagement with Principal and Middle Managers.
7.30am to 9.00am	<i>Parent Engagement Session with Principal & Form Teachers</i> <ul style="list-style-type: none">• Principal's Welcome Message• Sharing on English Language, Mathematics, Mother Tongue and Cyberwellness by Key Personnel• Beginning of the Year Meet-The-Parents (MTP) Session with Primary 1 Form Teachers

	<p><i>Orientation Programme for Primary 1 Students</i></p> <ul style="list-style-type: none"> • Primary 1 Classrooms • Please refer to paragraph 17 for things to bring
9.00am to 9.45am	<p><i>Recess for all Primary 1 Classes (Canteen)</i></p> <ul style="list-style-type: none"> • Parents are welcomed to observe their sons at the canteen. • Please give our boys space to interact with their buddies.
9.45am onwards	<p><i>Continuation of Orientation Programme</i></p> <ul style="list-style-type: none"> • Parents are to leave the school when recess is over. • Primary 1 students will continue with the Orientation Programme in class.
10.00am	<p><i>Briefing by Epworth SCC</i></p> <ul style="list-style-type: none"> • Parents whose sons are registered at Epworth Student Care Centre are to proceed to SCC for briefing at 10.00am.
11.30am	<p><i>Snack Break</i></p> <ul style="list-style-type: none"> • Students will have their snack break in class. • Parents may wish to prepare a healthy snack for their son to enjoy in class during snack break, in addition to what they would have for recess.
1.30pm	<p><i>Dismissal of Primary 1 Students</i></p> <ul style="list-style-type: none"> • Leaving by School Bus
1.40pm onwards	<ul style="list-style-type: none"> • Leaving on Foot • Leaving by Car/ for SCC • Parents will be allowed to enter the School Foyer after the school buses have left the school compound.
Primary 1 (Wednesday, 3 January 2024)	
<p><i>Continuation of Orientation Programme</i></p> <ul style="list-style-type: none"> • Primary 1 students will be guided to their respective classrooms from the School Foyer. • Orientation programme will continue for all students. • No parent/guardian will be allowed to enter the school compound. 	

Information for Parents of Primary 2 to 6 Students

19. On the first day of school for all **Primary 2 to 6 students** on **Wednesday, 3 January**, all students are to proceed to the foyer when they arrive in school. Staff and student leaders will be on-site to assist and direct the students to their classrooms.

Beginning of the Year Meet-the-Parents (MTP) Sessions in January 2024

20. The school will be holding face-to-face meetings with **parents of Primary 2 to 6 students** in **January 2024**. The objective of the MTP is to provide information pertaining to school, level programmes, teaching and learning, and communication channels. The schedule of the MTP Sessions for the various levels is as follows:

Level	Day/Date	Time
Primary 2 & 5	Monday, 15 January	3.00pm to 4.30pm
Primary 3 & 6	Wednesday, 17 January	3.00pm to 4.30pm
Primary 4	Friday, 19 January	3.00pm to 4.30pm

The Form Teachers will share on class-related matters during the MTP. If there are specific student-related concerns, please contact them after the session. More details of each MTP session will be sent to you via PG closer to the date.

CCA Matters and Access Arrangements

21. Co-curricular Activity (CCA)

Having undergone the **Programme for Active Learning (PAL)** at Primary 1 and 2, we strongly encourage all our **Primary 3 to 6 students** to participate in a CCA to further hone their Social Emotional Competencies and to develop their character, even though **CCA is optional**.

Do note that **each student can only participate in 1 CCA**. Please refer to the following dates for CCA-related matters:

CCA	Activity
Wednesday, 3 January	CCA Briefing (Zoom Meeting) Topic: ACSJ CCA Briefing 2024 Time: Jan 3, 2024 03:00 PM Singapore Join Zoom Meeting https://moe-singapore.zoom.us/j/82937124735 Meeting ID: 829 3712 4735 Passcode: CCA2024 <i>Note: Parents who attended the briefing held in October 2023 need not attend this one.</i>
Wednesday, 3 January to Monday, 8 January	CCA registration period
Monday, 15 January	CCA allocation results will be announced via PG
Monday, 15 January to Wednesday, 17 January	CCA appeal period
Monday, 22 January	Start of CCA

22. Application for Access Arrangements (AAs)

[For Primary 4 to 6 students with learning or physical disabilities requesting for access arrangements for internal examinations]

Students with new diagnoses may wish to apply for Access Arrangements (AAs), such as extra time, for their internal end-of-year examinations. AAs are granted as needed in consultation with the subject teachers, and through observations made during lessons and school-based assessments.

The closing dates for new AA applications are as follows:

Primary 4 and 5 End-of-Year Examinations	Monday, 26 August 2024
Primary 6 Preliminary Examinations and PSLE	Wednesday, 31 January 2024

To apply for AAs, please download and complete an application form from our School Website and send it to the following Special Education Needs Officers (SENO)/Teacher in-charge:

- For Primary 4 and 5 students, please contact Ms Lauren Ng (SENO) at lauren_ng_miaw_shan@moe.edu.sg
- For PSLE Access Arrangements, please contact Ms Noelle Selvadurai Chitrani (HOD/Special Education Needs) at selvadurai_noelle_chitrani@moe.edu.sg

As we count down to 2024, I would like to take this opportunity to wish all of you a blessed and joyous New Year. Thank you for your continued partnership and prayers for the school as we help our boys to flourish and become the young gentlemen that they are called to be. May our boys look forward to an enriching year ahead as they learn, discover and grow together, and forge strong and lasting friendships with one another.

To God Be The Glory. The Best Is Yet To Be!

Yours faithfully

Miss Cheryl Chee
Principal

ANGLO-CHINESE SCHOOL (JUNIOR)

Date	School Calendar 2024 - Semester 1
01-Jan	New Year's Day Public Holiday
02-Jan	P1 Meet-the-Parents Session
03-Jan	CCA briefing
15-Jan	P2/P5 Meet-the-Parents Session – 3pm
17-Jan	P3/P6 Meet-the-Parents Session – 3pm
19-Jan	P4 Meet-the-Parents Session – 3pm
09-Feb	Chinese New Year Celebration
10-Feb	Chinese New Year Public Holiday
11-Feb	Chinese New Year Public Holiday
12-Feb	Public Holiday in lieu of Chinese New Year
13-Feb	School Holiday
15-Feb	Total Defence Day Commemoration
29-Feb	Internal Founder's Day
01-Mar	Founder's Day Celebration
09-Mar to 17-Mar	School Holidays
14-Mar	P4 STEAM Enrichment (am)
15-Mar	P4 STEAM Enrichment (am)
29-Mar	Good Friday Public Holiday
05-Apr	International Friendship Day Celebration
10-Apr	Hari Raya Puasa Public Holiday
01-May	Labour Day Public Holiday
21-May	Junior Superstars
22- May	Vesak Day Public Holiday
23-May	Parent-Child-Teacher Conference Day 1
24-May	Parent-Child-Teacher Conference Day 2
25-May to 23-Jun	School Holidays
17-Jun	Hari Raya Haji Public Holiday
19-Jun	P5 STEAM Enrichment (am)
20-Jun	P6 Remedial (8.30am – 1pm)
	P5 STEAM Enrichment (am)
21-Jun	P6 Remedial (8.30am – 1pm)

Note: School-based assessment dates for 2024 will be made available in the Assessment Handbook which will be sent to all parents via PG by February 2024.